

Amended and restated Rules of Procedure  
of the Supervisory Board of  
Magyar Telekom Telecommunications Public Limited Company

## 1. General Rules

- 1.1. The Supervisory Board (hereinafter: "SB") supervises the management of Magyar Telekom Nyrt. (hereinafter: "Company"). Within the framework of this activity the SB supervises the control, management and business activities of the Company as well as compliance with the laws and the Articles of Association.  
The SB carries out its activities pursuant to Act IV of 2006 on Business Associations (hereinafter: "Companies Act" or "CA"), the Articles of Association of Magyar Telekom Nyrt. in force (hereinafter: "Articles") and these Rules of Procedure.
- 1.2. Within its scope of authority provided by the statutes the SB may request information from the Company's senior officials and employees; and may examine the books and documents of the Company, if necessary, with the involvement of an advisor. (CA Section 35 (2), Articles: Section 8.1.) The information must be provided as requested by the SB within the relevant deadline.

## 2. Organization of the SB

- 2.1. The SB consists of 3-15 members. (CA Section 34 (1), Articles 8.2.1.)  
The members are elected by the General Meeting. The assignment of the members of the SB lasts for a term of three years until May, 31 of the third year subsequent to their election, however, if the General Meeting in the third year is held prior to May 31, than their assignment lasts until the date of the General Meeting. (Articles 8.2.1.)  
  
If a new member of the SB is elected by the General Meeting, either as a result of an increase in the membership of the SB, or due to the removal or resignation of a member of the SB, the term of newly elected members shall be identical to the original term of office of the remainder of the SB. (Articles 8.2.5.)
- 2.2. The majority of the members of the acting SB must be independent. The SB member is independent if he has no other legal relationship with the Company than his SB membership. (CA Section 310)
- 2.3. The SB member shall not be regarded as an independent member, if (CA Section 309 (3))
  - a. he is an employee or an ex-employee of the Company, in the latter case the conflict of interest exists for five years from the termination of the employment;
  - b. provides advisory services or other activities as a retained advisor for the Company or its senior managers in return of remuneration;
  - c. he is a shareholder of the Company who either directly or indirectly owns at least 30% of the votes or is a close relative/common-law spouse to such person [Civil Code, Section 685. b)];

- d. he is a close relative to a – non independent – senior manager of the Company;
- e. he is entitled to receive remuneration in case of the profitable operation of the Company or receives any other remuneration besides his fee as a SB member from the Company or an affiliated business association to the Company;
- f. he is in a legal relationship with a non-independent member of the Company in another business association on the basis of which the non-independent member has controlling or supervisory rights;
- g. he is the independent auditor of the Company or an employee/partner of the auditor within three years from the termination of this legal relationship;
- h. he is a senior manager in a business association where the independent Board of Directors member is the senior manager of the Company.

2.4. The Central Workers' Council (hereinafter: "CWC") - after hearing the opinion of the trade unions operating at the Company - nominates for election the employee representatives. (CA Section 39 (1); Articles 8.2.4.)

At the nomination of the employee representatives of the SB, the CWC specifies the order of nominees with taking the prevailing number of SB members into account.

- 2.5. SB membership terminates with:
- expiration of the assignment period;
  - recall;
  - resignation;
  - death;
  - termination of employment of the employee delegate (the employee delegate can only be recalled by the General Meeting upon the proposal of the CWC, except if the CWC does not meet its legal obligations to propose the recall of the delegate or the nomination of a new delegate in spite of the existence of a cause that triggers the recall of such delegate according to the provisions of the Act. (CA Section 39 (6));
  - the occurrence of any disqualifying event set forth in the CA (the involved SB member shall inform in writing the Chairman of the SB within 15 days of the occurrence of the event);
  - in other case specified by a separate Act.

An SB member may resign at any time, but if the operation of the Company so necessitates, the resignation will only take effect on the sixtieth day from its announcement, except if the General Meeting has already / could have arranged for the selection of the new SB member prior to the expiry of this deadline. Until the resignation's entry into force the SB member shall participate in making and realizing those decisions that can not be postponed. (CA Section 36 (3) 31 (1)-(2))

If the number of the members of the SB falls below the minimum number required by the Articles the SB must notify the Board of Directors that it must convoke the General Meeting to restore the proper operation of the SB.

### 3. Operation of the SB

- 3.1. The SB acts as a body and works according to its annual work plan. The SB holds its meetings as necessary but at least four (4) times per year. At its first meeting the SB elects a Chairman (if necessary, a Deputy Chairman or Deputy Chairmen from among its members). The SB shall establish its own Rules of Procedure that is subject to the approval of the General Meeting. (CA Section 34 (2) (4); Articles 8.4.1.)

It may assign certain supervisory tasks to any of its members, or may divide supervisory tasks among its members on a permanent basis. (CA Section 35 (1))

- 3.2. The Chairman of the SB convenes the SB meetings.  
Any SB member, specifying the reason and the purpose, may at any time request in writing to call a meeting, if the Chairman fails to take the necessary steps within eight (8) days upon receipt of such written request and fails to convene such meeting to be held within thirty (30) days. (Articles 8.4.2.)

- 3.3. Notice of the meeting shall be sent to the SB members seven (7) days before the date of the meeting by courier (express mail) or electronic mail (with the use of an e-mail attachment encryption program) or telefax to the address or fax number specified by the SB member concerned.

If there is no such address the notice shall be sent to the last known address of fax number of the member concerned.

The notice shall contain the agenda, venue and date of the meeting.

Discussion materials must be attached to the notice in Hungarian or English.

- 3.4. The SB meeting has a quorum if 2/3 of the elected members are present. If the SB is comprised of three members or if the above mentioned 2/3 of the members is less than three persons the presence of three persons is necessary to constitute a quorum. If the number of the members of the SB falls below 3 or if there is no one to convene a meeting the Board of Directors shall convoke the General Meeting in order to restore the proper operation of the SB. (CA Section 34 (2) (5); Articles 8.4.3.)

- 3.5. If the meeting does not have a quorum it shall be re-convened within 15 days.

- 3.6. SB meetings shall be chaired by the Chairman of the SB. The Chairman shall nominate the Minute Keeper and the member who authenticates the Minutes, puts issues on the vote and announces the result of the voting. (Articles 8.4.4.)

- 3.7. In case of his absence – or if he is prevented - the Chairman shall be substituted by the Deputy Chairman, in case of lacking a Deputy Chairman, the Chairman requests a member to preside over the meeting.

- 3.8. The meetings are held in Hungarian and English.  
Comments made in Hungarian shall be simultaneously translated into English, whereas, comments made in English shall be simultaneously translated into Hungarian.

- 3.9. The SB passes resolutions by open voting, with simple majority. In the event of a tie vote, the proposal supported by the Chairman, or, in case of his absence, the proposal supported by the Deputy Chairman shall be approved. If the Chairman (Deputy Chairman) is not present at the meeting a proposal cannot be considered approved in the event of a tie vote, and the item must be discussed again at the next meeting.
- 3.10. The members of the SB shall act in person; no representation is permitted. (CA Section 34 (3))
- 3.11. If any of the members is prevented and there is an appropriate reason, upon the decision of the Chairman (Deputy Chairman, Presiding Chairman) the meeting may be held by means of a conference call, if the communication equipment makes it possible for all members to hear each other simultaneously.  
Such participation at the meeting is to be considered as presence.
- 3.12. The SB may pass resolutions on any issue without holding a meeting if SB members received the submission requiring a decision beforehand and the majority of the SB members cast their affirmative votes in writing (by fax). Fax voting can be initiated by the Chairman of the SB or if no Chairman is elected yet by any member of the SB. The general rules apply to the validity of the resolution. The resolution and its approval by the respective SB members shall be handled according to the rules on the minutes. If any SB member requests to convoke an SB meeting, the meeting must be held.
- 3.13. At the proposal of the Chairman (Deputy Chairman,-Presiding Chairman), with a simple majority vote of the members present, a closed meeting may be held. Besides the SB members only those invited for a given issue may be present at closed meetings.
- 3.14. To prepare its position on certain issues the SB may set up committees – comprised from its own members – on a permanent or an ad hoc basis. The rules of procedure of the permanent committee (rules of operation) shall be established by such committee and shall become effective upon its approval by the SB. To prepare a position requiring special expertise the SB may commission external experts at the expense of the Company.
- 3.15. Permanent invitees to the SB meetings are:
- the Chairman of the Board of Directors or the member of the Board of Directors appointed by him;
  - the Chairman and the Deputy Chairman of the Management Committee (hereinafter: “MC”) or the member of the MC appointed by them;
  - head of the Company's internal audit unit;
  - chief legal counsel of the Company;
- 3.16. Ad hoc invitees to the SB meetings:
- the auditor of the Company if the SB initiated his hearing at the meeting, or
  - if the auditor requests to participate the SB meeting with consultation rights (CA Section 43 (2));

- expert, if his invitation is initiated by SB members to the meeting or certain agenda items of the meeting.
- 3.17. The SB's secretarial tasks shall be performed by its own secretariat (hereinafter: "Secretariat"). The administrative - technical conditions required for the operation of the SB (keeping of minutes, interpretation, meeting room, tape recorder, overhead projector, etc.) will be provided by the Secretariat and their costs will be borne by the Company.

## 4. Minutes

- 4.1. Minutes of every SB meeting shall be taken in Hungarian that must be translated to English prior to its authentication. Both Minutes shall be authenticated. In case of any conflict between the Hungarian and the English version, the Hungarian version shall prevail.
- 4.2. The minutes shall contain:
- the venue and date of the meeting;
  - the names of the participants;
  - the agenda;
  - the names of the Chairman of the meeting, the Keeper of the Minutes and the Authenticator of the Minutes;
  - the main issues questioned during the discussion of the individual agenda items and the answers to such questions;
  - transcription of individual SB members' contributions to the discussion, provided that the respective SB member requests so;
  - the resolutions, the number of votes cast for and against the resolutions and the abstentions;
  - objections to the resolutions (provided the objecting SB member requests the objection be entered into the Minutes).
- 4.3. At the request of any participant the contributions, opinions and objections shall be recorded in the minutes verbatim.
- 4.4. The meetings of the SB shall be recorded – unless otherwise decided by the SB - on tape. The Secretariat shall ensure that the recordings are kept in a safe place, at least for 5 (five) years. Such voice recordings shall be confidential, and shall not be disclosed to any person without the Chairman's consent, other than to current members of the SB, to persons who were members of the SB at the time when a particular recording was made and to persons who attended the meeting of which such recording was made.
- 4.5. The minutes are signed by the Chairman and the Minute Keeper and are authenticated by an SB member present.
- 4.6. Following authentication the minutes shall be sent in English and Hungarian to all SB members and to persons who were invited to the discussion of specific agenda items. SB

members may query the accuracy of the Minutes, including its translation, within fifteen (15) days upon receipt.

- 4.7. The authenticated minutes of closed meetings can only be distributed with the consent of the Chairman to other persons than the members of the SB and the invitees to the closed meeting.

## 5. Tasks relating to the General Meeting

- 5.1. Members of the SB participate at the General Meeting without the right to vote. (CA Section 34 (3); Articles 6.20.)
- 5.2. The SB convenes an extraordinary General Meeting if, in its opinion, the activities of the management
  - infringe a statute, the Articles or the resolutions passed by the General Meeting; or
  - offend the interests of the Company or its shareholders. (CA 35 (4); Articles 8.5.)

The SB makes a proposal as to the agenda of the extraordinary General Meeting called with the aforementioned purpose.

- 5.3. The SB shall examine every important report on the business policy and every submission that is made on matters falling into the exclusive competence of the General Meeting. The General Meeting may pass a resolution on the annual report prepared in accordance with the Act on Accounting and the use of the profit after income tax only upon receipt of the written report of the SB, whereas the proposal of the Board of Directors on the payment of dividend and the company governance and management report can only be submitted to the General Meeting - simultaneously with the report in accordance with the Act on Accounting - with the prior approval of the SB. (CA Section 35 (3), 220 (3), 312 (3), Articles 8.3.)
- 5.4. The Board of Directors shall make available to the SB its submissions to the General Meeting at least 29 days prior to the General Meeting.
- 5.5. The SB shall forward its report set forth under Section 5.3. in time to allow the publication of the main data contained in the report within at least twenty-one (21) days prior to the General Meeting. (CA Section 304 (1); Articles 5.1.)
- 5.6. At the General Meeting, the Chairman or Deputy Chairman of the SB - or in case of his absence or prevention the SB member designated by him - verbally presents the report of the SB in full during the discussion of the given agenda item, or, if this is impossible because of the length of the report, he provides a summary of it. (Articles 8.3.)

## 6. Tasks related to the management of the Company

The SB shall review, discuss and evaluate:

- the quarterly report of the Board of Directors prepared for the SB on the management, the financial status and the business policy of the Company (CA Section 244 (2); Articles 7.4.1. (k));
- the annual self-evaluation of the Board of Directors;
- matters related to the strategy and business plans of the Company;
- remuneration processes employed by the Company;
- matters falling into the competence of the MC concerning the most important current issues regarding the operation of the Company.

## 7. Liability of the members of the SB

7.1. The SB members – according to the provisions of the Civil Code on jointly causing damage - have an unrestricted and joint and several liability towards the Company for damages caused by a breach of their supervisory obligations, including those related to the statement prepared according to the Accounting Act and the related business report as well as their disclosure. (CA Section 36. (4); Articles 8.6.)

7.2. The SB members are obliged to keep in strictest confidence the information obtained by them on the Company's business (CA Section 36 (3) and 27 (1)) during their membership and at least for five (5) years upon their recall/resign from the said post.

## 8. Conflict of Interest

The members of the SB, their close relatives as defined in Section 685. (b) of the Civil Code or any business association in which these persons hold an interest of over 10 percent, may not hold a stake of over 5 percent in, may not be employed by, may not be officials of and may not enter into a contractual agreement with any business association that is a competitor of the Company, except if permitted by law and the General Meeting, with a 3/4 majority, gives exemption from the provisions of this paragraph. (Articles Section 13.)

Pursuant to the authorization, set forth in CA Section 25 (1), SB members may be elected to posts or to be members of SBs of such other companies that do similar activity to that of the Company, in which the Company holds at least 25% ownership and/or voting right.

Members of the SB and their close relatives (Civil Code Section 685 (b)) may on their own behalf and to their benefit conclude agreements with the Company relating to the use of public purpose telecommunications services available to anyone. (CA Section 36 (3), 25 (2)) The above rules shall not have an effect on the provisions regarding conflict of interest set forth in the Companies Act and other laws.



## 9. Indemnification of SB members

### 9.1. Indemnification

To the extent permitted by law the Company shall indemnify any present or former member of the SB who was or is threatened to be a party to any threatened, pending or concluded civil, criminal or administrative procedure by reason of his above position at the Company for costs (including attorney's costs) ordered by the court, fines or amounts paid in settlement actually and reasonably incurred by him in connection with the above proceedings or suits if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Company and, in the case of a criminal proceeding, he had no reasonable cause to believe that his conduct was unlawful. (Articles, Section 14.)

### 9.2. Advancement of costs

The Company may reimburse the costs borne by a member of its SB in any civil, criminal or administrative proceeding or action (including reasonable attorney's fees) to the given person prior to the conclusion of the procedure, if the SB member undertakes to pay back the amount if it is decided that he is not entitled to indemnification by the Company as defined under paragraph 9.1.

### 9.3. Insurance

The Company has the right to take out and maintain insurance to the benefit of the current and former members of the SB in respect of the liability borne by or imputed to them by reason of or in connection with such position, irrespective of whether or not the Company is entitled to indemnify them because of the given liability in accordance with the above 9.1. and 9.2. paragraphs of these Rules of Procedure or the statutes.

## 10. Miscellaneous

10.1. The SB maintains an orientation program for new members of the SB. The orientation program includes comprehensive information about the Company's business and operations, general information about the SB, including a summary of members of the SB compensation and benefits and a review of members of the SB duties and responsibilities.

10.2. The SB maintains a continuing education program for all members of the SB. The SB recognizes the importance of continuing education for its members and is committed to provide such education in order to improve the performance of the SB. It is the responsibility of the Chairman of the SB to advise the members of the SB about their continuing education, including relevant leading-edge corporate governance issues. The members of the SB are encouraged to participate in continuing SB member education programs.

- 10.3. The SB approves the Internal Audit Work Plan of the Company. A report on internal audit activities must be submitted to the SB meeting on a regular basis.
- 10.4. Members of the SB may not be instructed by the members of the Company or his employer with respect to their activities carried out as part of such positions. (CA Section 34 (3))
- 10.5. The senior officials and employees of the Company are obliged, in the course of the supervisory activities of the SB, to supply all information and make the necessary documents and files available to the SB. If the above persons do not comply with their such obligation the SB shall inform the Board of Directors about such failure without delay.
- 10.6. The management of the Company provides the members of the SB the possibility of entering the official premises of the Company to facilitate fulfillment of their tasks.
- 10.7. The General Meeting may provide remuneration to the members of the SB.
- 10.8. A person elected to be a SB member shall, within fifteen (15) days as of acceptance of his new office, inform in writing the business associations where he is already an SB member. (CA Section 36 (3) and 24 (3)) SB members shall notify the SB within fifteen (15) days in the event they are offered a membership in a SB or a board of directors or offered an executive management position at another company and also whether they accepted the position.
- 10.9. The employee representative SB member shall inform – with the exception of confidential information - the community of employees on the activities of the SB through the CWC. (CA Section 38 (4))

## **11. Annual Evaluation of the SB**

The SB shall perform an annual comprehensive self-evaluation of its performance. This self-evaluation should include a review of the SB's contribution as a whole and should specifically review areas in which the SB believes a better contribution could be made. Its purpose is to increase the effectiveness of the SB and the evaluation of the individual SB members. The SB shall meet annually to discuss the results of this critical self-evaluation.

## **Final clause**

These Rules of Procedure were approved by the General Meeting of Magyar Telekom Plc. with Resolution No. 25/2011 (IV. 12.).